VIDYASAGAR UNIVERSITY

P.O.: MIDNAPORE , DIST.: PASCHIM MEDINIPUR , WEST BENGAL , PIN- 721102

IMPORTANT GUIDELINES on data editing/correction by the applicant

The provisional merit list have been published on *25.08.2025*. The edit window for correction of the application form is opened and available till **27.08.2025**, **6:00 pm**. All the applicants are requested to check the Merit List and edit/correct their data (if required) specially **'Percentage of Mark**s' in various examinations, selection of Vidyasagar University (80% category)/Other University (20% category) etc. as per the following guideline:

(A) **Calculation of 'Equivalent Percentage of Mark**s':

1. **10th Examination**:
   Percentage of Marks = [(Total Marks obtained/Full mark of Examination)]x 100
2. **10 + 2 Examination**:
   Percentage of Marks = [(Total Marks obtained in top 5 subjects)/Full marks of Examination of those top 5 subjects)] x 100
3. **UG /PG Examination**:

   (a) **For CBCS system of Vidyasagar University** including Autonomous Colleges under VU to be calculated from CGPA only (and not from full marks & marks obtained) and will be calculated as:
   Equivalent Percentage of Marks = CGPA x 10 (factor)
   (b) **For CBCS system of Other University/Institution**, Equivalent Percentage of Marks will be calculated from CGPA only as per their university rules and regulations [not from full marks & marks obtained]
   (c) For Annual System: Equivalent Percentage of marks = [(Total Marks obtained/Full mark of Examination)] x 100

(B) Selection of Vidyasagar/Other University:

(i)   The applicants passing out from Vidyasagar University and its affiliated colleges including Autonomous Colleges but have not taken migration from Vidyasagar University, **will be treated as VU candidates** [80% seat category]. They will do the necessary correction (if required) as follows:
   (a) *'Are you still a registered student of Vidyasagar University……"* : **YES**
   (b) **'**Have you taken Migration Certificate from VU or its affiliated………**' : NO**
        followed by inputting registration no. , session and uploading the registration certificate in upload section.

(ii)   The applicants passing out from other university or those who have taken migration from VU **will be treated other university candidates** [20% seat category]. They will do the necessary correction (if required) as follows:
   (a) *'Are you still a registered student of Vidyasagar University……'* : **NO**

(C)   Correction in other important fields related to merit/rank may also be done during editing.

(D)   In case of applicants applied for multiple Programmes, applicants may Edit/Correct only one application and they need not do the same correction for other applications.

(E)   The application once edited must be resubmitted within the editing period i.e. 27.08.2025, 6:00 p.m.