



STEP BY STEP STUDENT ADMISSION PROCESS

Go to <https://eadmission.vidyasagar.ac.in> > Click on **Online Application for Admission** > Click on **Create New Account** button > Click on **New Online Application** > Fill Up the form and Click on the **Next** Button > Click on **Login** Button with your **User Name & Password** > To select '**Apply For New Program**' option, click on Menu Button > Fill up the form > click on "**Click Here to Complete Your Application**" > Fill Up and apply for "**Eligibility Status**" / "**Basic Details**" / "**Qualification**" / "**Upload Document**" / "**Preview Form**".

- ✓ Go to <https://eadmission.vidyasagar.ac.in>
- ✓ Click on **Online Application For Admission** button
- ✓ Click on **Create New Account** button
- ✓ Click on **New Online Application**



STEP BY STEP STUDENT ADMISSION PROCESS

- ✓ Fill up mentioned field and click on **"NEXT"** button

Registration for Applicants

Student Full Name* :

Father's Name* :

Gender* : Date of Birth* :

Mobile No* : Email* :

Qualifying Degree Obtained from* :

Select University Type

Vidyasagar University

Other University

Please use a valid E-Mail ID and mobile number in registration.

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Registration for Applicants

Student Full Name* :

Father's Name* :

Select Passing Course

3 Yrs B.Com. Hons under CBCS/ 3 Yrs B.Com (single major) under NEP

3 Yrs B.Sc. Hons under CBCS/ 3 Yrs B.Sc.(single major) under NEP in AGRICULTURAL SCIENCE

3 Yrs B.Sc. Hons under CBCS Or 3 Yrs B.Sc.(single major) under NEP in Anthropology

3 Yrs B.Sc. Hons under CBCS/ 3 Yrs B.Sc.(single major) under NEP in Aquaculture Management

3 Yrs B.A. Hons under CBCS/ 3 Yrs B.A.(single major) under NEP in Bengali

3 Yrs B.Sc. Hons under CBCS/ 3 Yrs B.Sc.(single major) under NEP in BIOTECHNOLOGY

Select Passing Course

Please use a valid E-Mail ID and mobile number in registration.

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- ✓ You will receive an **OTP** on your registered mobile number and Email, so put a valid mobile number and email address.
- ✓ Click on **Verify OTP** button.
- ✓ You can custom by your own **User Name** or you can choose your register **Mobile Number** or **Email** address for login.
- ✓ You will get a popup with your **User Name** and **Password**. Please note down your **Username and Password** for future usage.
- ✓ You will directed to the **login** page, put your registered **User Name** and **Password**
- ✓ Click on "**Login**" button.

The figure consists of four screenshots illustrating the student admission portal process:

- Top Left:** OTP verification screen. It shows fields for "Enter Mobile OTP*" and "Enter Email OTP*", with a "Verify otp" button highlighted by a red box.
- Top Right:** Registration form. It shows fields for "User Name*", "Password*", and "Confirm Password*", with a "Submit" button. A red arrow points from the "Verify otp" button to the "Submit" button.
- Bottom Left:** Login confirmation popup. It displays "Username : AVIJITROY" and "Password : aroy1234", with an "OK" button.
- Bottom Right:** Login and registration buttons. It shows "Username" and "Password" fields with error messages "username required" and "password required". Below these are "Login" and "Create New account" buttons, with the "Login" button highlighted by a red box. A red arrow points from the "Login" button to the "Create New account" button.



- ✓ Click on the “**Update Eligibility Criteria**” button

The screenshot shows the 'Student Admissions' dashboard. At the top right, the user is logged in as 'AVIJIT ROY'. Below the header, there are buttons for 'Copy', 'CSV', 'Excel', 'PDF', and 'Print'. A search bar is also present. The main table has columns for 'Academic Session', 'Phase', 'Name', 'Admission Program', 'Subject', 'Faculty', 'AIN NO', 'Department', 'Application Form', and 'Application Status'. The table is currently empty, showing 'No data available in table'. A red box highlights the 'Update Eligibility Criteria' button in the top right corner of the table area.

- ✓ Click on the “**Update**” button

The screenshot shows the 'Update Basic Details' form. It contains fields for 'Personal Information' (Name, Date of Birth, Email, Father's Name, Address), 'Qualifying Degree Obtained From', 'Qualifying Degree Obtained', and 'Select Pointing Course'. The 'Update' button is highlighted with a red box at the bottom right of the form.

- ✓ Click on the “**Confirm Apply**” button

The screenshot shows the 'Add New Programme' form. It contains a caution message: 'Caution: Before applying, please read the Information Brochure (available in the website) very carefully to check the eligibility criteria.' Below this, there are fields for 'Degree Applied for', 'Programme Applied for', 'Course Applied for', and 'Admission Session'. The 'Confirm Apply' button is highlighted with a red box at the bottom right of the form.

- ✓ **Caution:** Before applying, please read the Information Brochure (available in the website (<https://eadmission.vidyasagar.ac.in>)) very carefully to check the eligibility criteria.
- ✓ Select Update Eligibility Criteria / Qualifying Degree Obtained from / Qualifying Degree Obtained / Update.
- ✓ Select Degree / Programme / Course / Subject, the Department name / Faculty Name and Admission Session will appear after your selection. You can “Reset” or “Confirm Apply” button for further process.
- ✓ *** A candidate can apply for maximum of three Programmes / Courses / Subjects



- ✓ Now you are eligible to fill up the application form, to fill up the form click on “**Click Here to Complete Your Application**” link.

The screenshot shows the 'Student Admission' portal interface. At the top, there are tabs for 'Step', 'COV', 'Email', 'PDF', and 'Form'. Below these, there are filters for 'Academic Session', 'Branch', 'Faculty', 'Department', 'Subject', 'Funding', 'Date Recd', and 'Application Status'. A table lists various programs, and the 'Click Here to Complete Your Application' link is highlighted with a red circle.

- ✓ You can able to see a synopsis of your selected program.

The screenshot shows the 'Application' form. At the top, there is a 'Log out' button. Below it, there is a 'Student Admission' section. The form contains fields for 'Name', 'Father's Name', 'Date of Birth', 'Academic Session', 'Email', and 'Mobile'. Below these, there is a green box containing the synopsis of the selected program, including 'Course of Study', 'Subject', 'Department Name', 'University Name', 'Academic Session', and 'Faculty Name'.

- ✓ Fill up the “**Eligibility Status**”.

The screenshot shows the 'Eligibility Status' form. It contains several sections: 'Basic Information' with fields for 'Category', 'Sub Category', 'Certificate Number', 'Do You Belong to Creamy Layer?', 'Whether employed to any organization?', 'Employment Type', 'Employment Percentage', 'Employment Certificate valid upto', 'Qualifying Examination Passed in Year', 'Result Declared?', 'Mode of Last Exam Passed', 'Are you a 100% reserved student of UP?', 'Name of the University Last Attended', and 'Name of the College (Other University)'. There are also buttons for 'Previous' and 'Next'.

- ✓ Fill up the “**Eligibility Status**” form properly and click “**Next**” button.



- ✓ You will redirect to the next page (Basic Details)

2. Basic Details

Profile

Gender*	Nationality*	Marital Status*	Aadhaar Card No.*
Male	Indian	Un-Married	123456789387
Country Name	Passport No.	Do You Belong Minority?	Religion*
India		No	HINDUISM
Other Religion*	Mothers Name*	Blood Group	Mother Tongue*
HINDUISM	CHHANDA CHAKRABORTY	AB-	BENGALI
Father Profession	Mothers Profession*	Guardian Name*	Relation With Guardian*
SERVICEMAN	HOUSEWIFE	CHHANDA CHAKRABORTY	MOTHER
BPL or Antyodaya *	Annual Income of the family*	Is Register Academic Bank of Credits *	Academic Bank of Credits (ABC) ID*
No	500000000000	Yes	123456987456

- ✓ Fill up the Profile details of the Basic Details section.

2. Basic Details

Profile

Gender*	Nationality*	Marital Status*	Aadhaar Card No.*
Male	Indian	Un-Married	123456789387
Country Name	Passport No.	Do You Belong Minority?	Religion*
India		No	HINDUISM
Other Religion*	Mothers Name*	Blood Group	Mother Tongue*
HINDUISM	CHHANDA CHAKRABORTY	AB-	BENGALI
Father Profession	Mothers Profession*	Guardian Name*	Relation With Guardian*
SERVICEMAN	HOUSEWIFE	CHHANDA CHAKRABORTY	MOTHER
BPL or Antyodaya *	Annual Income of the family*	Is Register Academic Bank of Credits *	Academic Bank of Credits (ABC) ID*
No	500000000000	Yes	123456987456



- ✓ Fill up the Permanent Address details of the Basic Details section properly. If Present Address is same then click on the “Correspondence Address” check box.

Permanent Address

Address*	City/Locality/Village*	P.O.*	Country*
23/1 vikrama apartment Basudebpur Road S	24 PARAGANAS NORTH	SHYAMINAGAR	India
State*	District*	PIN Code*	
WEST BENGAL	North 24 Parganas	743127	

Correspondence Address : ☒ Click here if permanent address same as present address

Present Address

Address*	City/Locality/Village*	P.O.*	Country*
23/1 vikrama apartment Basudebpur Road S	24 PARAGANAS NORTH	SHYAMINAGAR	India
State*	District*	PIN Code*	
WEST BENGAL	North 24 Parganas	743127	

- ✓ Fill up the complete form and click on “Next”.

Local Contact Person(In case of Emergency)(If any)

Name		Mobile No	
Address			
Pin / Zip		Relationship with Applicant	

Sports Proficiency* ☒ If Yes Then Select Below List

Sports Type

To select Multiple sports proficiency use control Key.

Availing any Scholarship*

Identification Mark(If any)

Distance From The Nearest Railway Station / Bus Stop To The University in K.M

Previous **Next**



- ✓ Select “**Qualification**” Details and Upload scanned images of the following documents. Upload Exam wise Mark sheet (combined file of all semesters) of both sides. Allowed Format: pdf. File size must be greater than 40KB and less than 10240 KB. Click on the “**Next**” Button.

- ✓ Upload the documents (Like Photo / Signature / Age Proof Certificate / Photo ID Proof / PWD Certificate).
- ✓ **File Format :**
 - **Photo & Signature:** file type should be in **.jpg | .png | .jpeg | .JPG | .PNG | .JPEG** And Size should be **between 20KB and 1024KB**.
 - **Other Documents (Like Age Proof Certificate / Photo ID Proof / PWD Certificate (If any)):** file type should be in **PDF** format and Size **between 40KB and 10240KB**.



- ✓ Now you can review all your entered information from “**Preview Form**” and if you confirm then click on the “**Next**” Button for further process.

Previously Admitted to Aliah University

Whether previously admitted in Aliah University : ☐ Yes

Uploaded Document List

Documents :

Sl. No.	Document Name	Preview
1	Age Proof Certificate	
2	Photo ID proof like Voter card or Aadhar Card or Passport	
3	Document Related to Sports	

Declaration: I hereby declare that all the particulars stated in the application are true to the best of my knowledge and belief. If any of these information provided is found false/incorrect, I shall abide by the actions/decisions taken by the University.

- ✓ Clicking on the “**I Agree**” check box and click “**Submit**” Button.

Course of Study : M.A. in Bengali
Subject : BENGALI
Department Name : Department of Bengali

University Name : VIDYASAGAR UNIVERSITY
Academic Session : 2025-2026
Faculty Name : Faculty of Arts & Commerce

1. Eligibility Status 2. Basic Details 3. Qualification 4. Upload Documents 5. Preview Form 6. Payment Details

Payment Details

Payable Amount

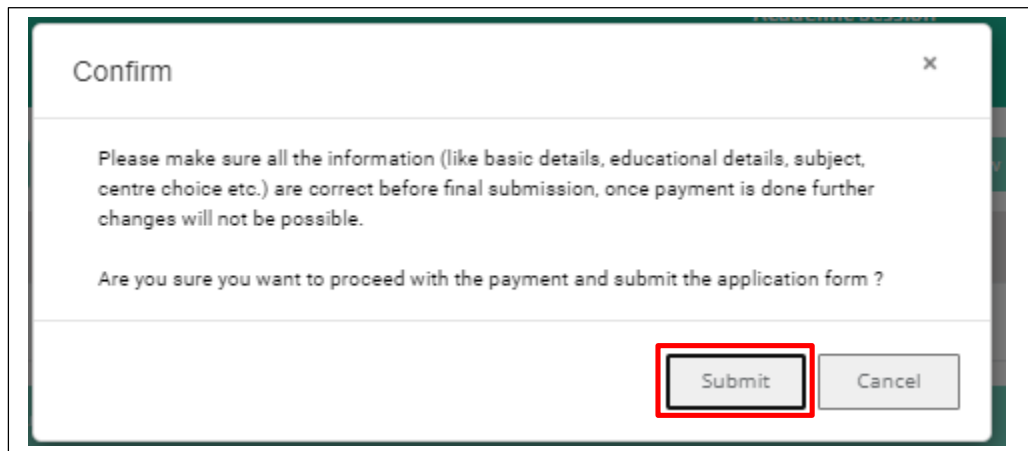
Admission Fees Not Require. Please submit your Application.

I hereby declare that all the particulars stated in the application are true to the best of my knowledge and belief. If any of these information provided is found false/incorrect, I shall abide by the actions/decisions taken by the University.

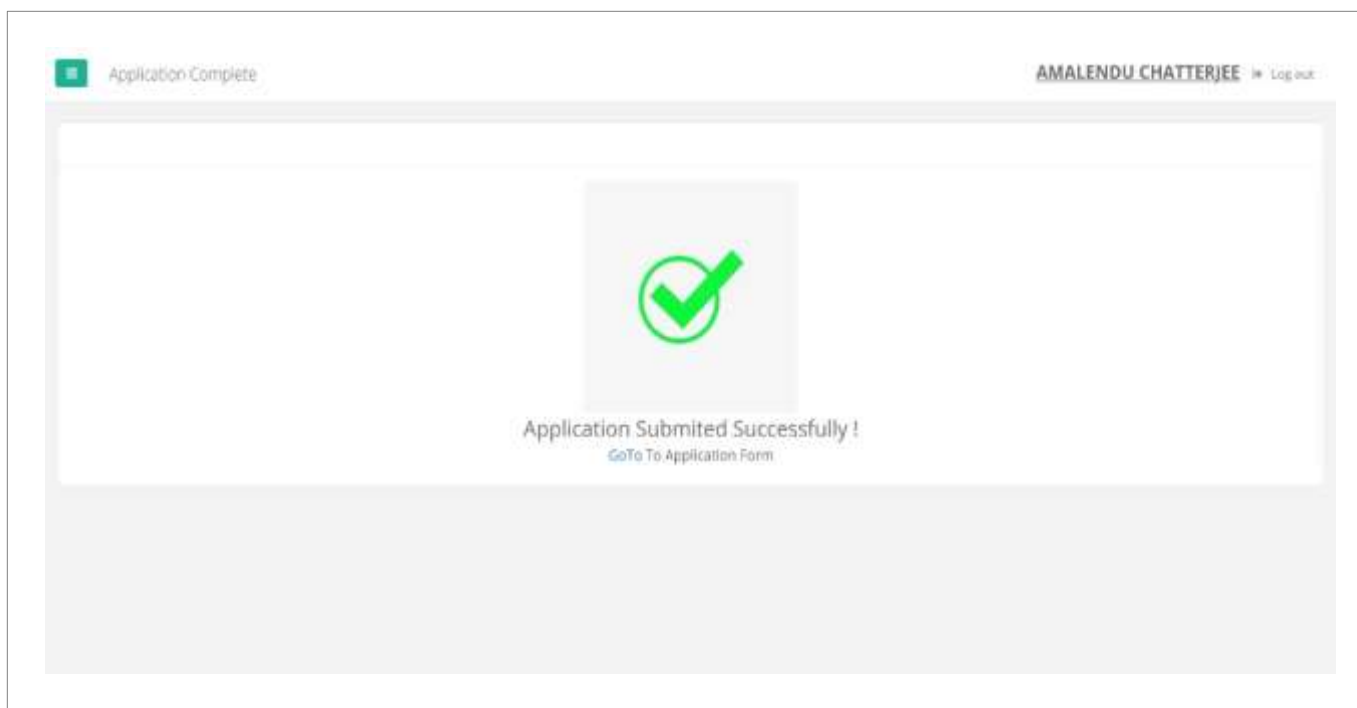
☒ I Agree



- ✓ You will get the following pop-up. Click on the “**Submit**” button.
- ✓ If application once paid and submitted, will not be allowed for any further changes.



- ✓ It will redirect you to the home page where “**Application Submitted Successfully**” will show.





- ✓ If your form is successfully submitted, then the following status will appear as **GREEN** (Application Complete).
- ✓ After successful submission, download and print your application form. You can download your "**Application PDF**" from the following link.
- ✓ In case of applying for another Programme, the candidate must click on "**Apply for New Programme**".
- ✓ A Candidate can apply for maximum three Programmes.

AMALENDU CHATTERJEE Log out

Student Admissions Update Eligibility Criteria Apply for New Programme

Copy CSV Excel PDF Print Search

Academic Session	Phase	Name	Admission Program	Subject	Faculty	AIN NO	Department	Application Form	Application Status
2025-2026	1	AMALENDU CHATTERJEE	M.A.	M.A. in Bengali	Faculty of Arts & Commerce	VI25F5BNM0027426	Department of Bengali	Click Here To Download Your Application PDF	Application Complete

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